

Member Registry Privacy Policy Statement of OLTO ry

This is a privacy policy and register description in accordance with the EU General Data Protection Regulation (GDPR). Date of preparation: May 9th, 2025.

1. Data controller

Oulun lääketieteen tekniikan opiskelijat ry Erkki Koiso-Kanttilan katu 1
90570 Oulu

Y-tunnus: 2319824-0

The controller is hereinafter referred to as the guild.

2. Contact person responsible for the register:

OLTO ry Board

olto-hallitus@lists oulu.fi

3. Name of Registry

Jäsenrekisteri / Member Registry

4. Legal basis and purpose of processing personal data

According to the Associations Act (26.5.1989/503) § 11 sub-section (30.12.1992/1614), the guild is required to maintain a register of its members, including the member's full name and place of residence. The information in the register is used for planning guild activities, statistical purposes, and maintaining the member relationship. The information in the register is stored as long as is it not requested to be removed or as long as guild is operational.

5. Register data content

The data stored in the register includes:

- person's name
- hometown
- e-mail
- faculty
- degree programme
- membership of OYY
- membership type
- is person first year student in technical degree programme

The register does not store information about individuals who are not members of the association. Collected data will be deleted if a person resigns or is removed from the association.

6. Regular sources of information

The data stored in the register is obtained from participants through the registration form or by some other means by the member themselves to the person responsible for the register of members

7. Regular disclosures of data and data transfers outside the EU or EEA

Only OLTO ry's board chairman and secretary has right to view member registry. Information is not disclosed outside the guild. Data is not transferred outside the EU or EEA.

8. Principles of register protection

1. Manually stored material

Manually stored material includes membership applications, notifications of changes in member information, as well as printed membership lists and extracts from the membership register derived from computer-stored material. Manual material is kept in a locked cabin accessible only to members of the guild's board.

2. Computer-stored material

Data is stored on a server used by the association and protected by passwords. The information can only be accessed by the data controller and the server administrator.

9. Right of inspection and right to demand rectification of information

Every person in the register has the right to inspect their data stored in the register and to demand the rectification of any incorrect information or the completion of incomplete information. If a person wishes to check the data stored about them or request a correction, the request must be sent in writing to the data controller. The data controller may, if necessary, ask the requester to prove their identity. The data controller will respond to the participant within the time limit stipulated in the EU Data Protection Regulation (generally within one month)

10. Other rights regarding to personal data

A person in the register has the right to request the deletion of personal data concerning them from the register. Likewise, registered individuals have other rights in accordance with the EU General Data Protection Regulation, such as the right to restrict the processing of personal data in certain situations.